

Job Description: Part Time Delivery Driver

Location: Allison Park, PA

Shift: Daylight with some evenings and weekends as needed

Reporting To: Yard Manager

Summary Description

At Premium Supply, Transit and Dumpster, one of the most critical aspects of our business is the safe, timely and accurate delivery of material and equipment to our clients. Our Delivery Driver will have a positive and friendly demeanor with our clients as he or she will be the face of our company to the clients we depend on to help grow our business. Drivers will be responsible for the areas of preparation, delivery, reporting and improved profitability as outlined below.

Duties and Responsibilities

- As a Delivery Driver, you will be responsible for activities surrounding the delivery process including, but not limited to:
- **Delivery Preparation** to include communication and confirmation of daily delivery schedule, mapping of routes, assisting with loading of trucks, measuring loads, tarping/securing materials and exiting the yard in a timely manner between deliveries.
- **Delivery Process** will include following the most efficient route to the client site, following dumping instructions precisely, contacting the client with dumping questions, helping the customer find solutions when delivery poses a challenge, delivering the correct materials, ensuring the client's expectations are met or exceeded as it pertains to delivery time, returning to collect all rental equipment as necessary and accepting the correct payment for the job as well as depositing all payments into the lockbox by the close of business each day.
- **Reporting Responsibilities** being met allows us to function at optimal levels. Some of the reporting requires include, but are not limited to the completion of maintenance reports, rental reports, payroll reports, expense reports
- **Improved Profitability** is an area that is incredibly important in a small business. We must constantly be looking for ways to make our equipment last longer, our dollar go further and deepen relationships with our clients to organically grow our business. To that end, we must adhere to a non-smoking policy in our equipment, pursue fuel and DEF options that are cost effective, give reminders on preventative maintenance on our equipment, look for cost savings on required purchases and make recommendations to leadership on potential business opportunities.
- Other job duties as assigned.

Requirements

- Prior commercial driving experience strongly preferred
- Ability to lift 50 pounds regularly and 80 pounds occasionally in a safe manner.
- Ability to operate trucking equipment including, but not limited to; dumpster trucks, truck and trailers, triaxles, air brakes, & other basic equipment.
- Ability to operate heavy machinery including, but not limited to, a; front-end loader, skid steer, backhoe, bulldozer, forklift, etc.
- Ability to adhere to safety standards & commitment to regular use of personal protective equipment.
- Ability to attain reliable transportation to and from work and a strong attendance record.
- Willingness to work in adverse weather, at irregular hours and in fast-changing conditions.
- Possess a valid Driver's License.
- Possess a current DOT Medical Examination Card
- Commitment to work well in a team and follow direction from leadership.

The Ideal Candidate

- Has a positive and respectful attitude in all communications
- Does the right thing even when no one is looking. Is honest and has integrity.
- Has an internal sense of drive and motivation

- Is safety oriented
- Pays strong attention to detail and possesses the ability to complete a job 100% leaving no loose ends.
- Enjoys working outside with their hands
- Is motivated internally and has a strong sense of urgency
- Works well as part of a team and respects direction from leadership.
- Is an excellent problem solver and decision maker. Is outgoing and sees solutions instead of problems
- Has a hunger to continuously learn and improve.

Working

Conditions

The physical environment requires the Delivery Driver to work both inside and outside in heat/cold, wet/humid, dry/arid and dusty conditions. May be frequently exposed to heights and uneven surfaces. Drivers are required to use personal protective equipment as environmental conditions dictate.

Benefit Conditions:

- Waiting period may apply
- Only full-time employees eligible

Pay Frequency:

- Bi weekly or Twice monthly

This Job Is:

- A job for which military experienced candidates are encouraged to apply
- Open to applicants who do not have a high school diploma/GED
- A "Fair Chance" job (you or the employer follow Fair Chance hiring practices when performing background checks)
- A good fit for applicants with gaps in their resume, or who have been out of the workforce for the past 6 months or more
- A good job for someone just entering the workforce or returning to the workforce with limited experience and education
- A job for which all ages, including older job seekers, are encouraged to apply
- Open to applicants who do not have a college diploma

Trucking freight handling:

- Drop & hook

Type of Freight:

- Other/Specialized

Home Time policy:

- Daily

Trucking payment:

- Hourly

Work Remotely

- No

Job Type: Part-time

Salary: \$15.00 - \$17.00 per hour

Schedule:

- Monday to Friday
- Overtime
- Weekend availability

Experience:

- Delivery driving: 1 year (Required)

License/Certification:

- CDL A (Preferred)

Work Location: One location